

Meeting Notes – January 16, 2019

Vacation Rental Advisory Committee

Present: Meyer, Eck, Ptach, Hartley, Spiro, Craigen, Katzman, Rusher, Jones, Bessey

Absent: Sloop, Trosch-Most

Brief discussion regarding the following:

- Occupancy limits and parking requirements compared to long-term rentals.
- State requirements regarding safety of long-term rentals.
- Need/desire to ensure basic level of safety in vacation rentals, including smoke and carbon monoxide detectors and fire extinguishers.
- VHR permits require contact information on file with the city and posted within the rental unit.

Draft suggestions/recommendations to address safety concerns/objectives:

- Develop a Registration process for all vacation rentals (multiple-family and single-family/duplex; all zone districts).
- Registration is not a Permit. It is not a land use approval, but more like business license.
- Registration should include an adequate fee to cover all city administration costs.
- Registration should include contact information and an affidavit stating basic safety measures are in place.
- A schedule of inspection should be developed with a goal of inspecting every vacation rental at least once every five (three?) years.
- Inspections to be focused on verifying basic safety measures are in place.
- Registrations should be easily accessible to the general public (such as a list or map on the city website) to notify neighbors of vacation rentals.
- Registrations can be cross-referenced with city finance information to ensure compliance with sales tax licensing and collection.