

## City of Steamboat Springs Therapeutic Recreation Memorandum of Understanding

As stated in the Therapeutic Recreation Inclusion Policy:

“The City of Steamboat Springs Recreation Division provides quality recreation opportunities to all members of the community. Individuals of all abilities have the opportunity to participate equally in any program of their choice as long as they are eligible for the age requirements of that program. The Recreation Division works with all program areas to make reasonable modifications to program policies, practices, and procedures to avoid discrimination on the basis of disability and to ensure that people with disabilities have the accommodations or support they need to participate in any recreation program at their highest level of independence.”

With this in mind, the following is a list of policies or procedures that parents must acknowledge in order for children to participate. Please initial next to each item.

\_\_\_\_\_ All T-Rec registrations are subject to the availability of an appropriately trained staff member. The registration is not confirmed until a suitable staff member has been secured. The City of Steamboat will work with the Yampa Valley Autism Program to make every attempt to have staff available and will give as much notice as possible to parents if a staff cannot be found for their child keeping in mind that occasionally staff have emergencies or illness that will prevent them from being at work. In this situation, the child will not be allowed if a substitute staff cannot be found and a full refund will be given. (as listed in the Therapeutic Recreation Inclusion Policy form item 4d)

\_\_\_\_\_ Children with special needs may participate on a trial basis. If it is deemed that the program atmosphere is not appropriate or that the child adversely impacts the other participants or the program as a whole, arrangements will be made to un-enroll the participant from the program. A refund of tuition will be considered on a case by case basis. (as listed in the Therapeutic Recreation Inclusion Policy form item 7)

\_\_\_\_\_ Our school age programs do not provide diapering services for any children. If your child requires diapering services, your child may participate in Recreation Division programs only if you or an aide provided for you accompanies the child and provides diapering service. City staff will not modify this policy to accommodate children who require diapering services. (as listed in the Therapeutic Recreation Inclusion Policy form item 4a)

\_\_\_\_\_ Children who require help with bathroom needs other than diapering services may have to use an opposite sex bathroom due to having an opposite sex staff member assigned to them. The staff member will ensure the bathroom stall is free from additional children, which leaves them alone in a sensitive setting with the child. Children are expected to clean/wipe themselves after any bathroom experience. 1:1 aides will not accommodate wiping or cleaning children after toilet use as this falls under diapering service guidelines. Hand washing is required after using the bathroom and does not fall under diapering rules.

\_\_\_\_\_ Children with a 1:1 aide may be alone with their aide or other staff for portions of each or any day. While we do our best to keep children integrated with the group, some children require quiet or calm time away from an energetic atmosphere or are unable to remain calm or quiet during scheduled quiet time. It is at the discretion of the 1:1 aide with notification to the Director on duty to move children to a safe and healthy environment as necessary to maintain a positive and productive experience for all children enrolled.

\_\_\_\_\_ Snacks and meals sent for the child must be fully prepared and should not require refrigeration or additional heating. This includes being chopped, pureed, mixed, or any additional preparation required for safe consumption by the child.

\_\_\_\_\_ Parents are expected to communicate directly with T-Rec staff whenever possible. If additional questions or concerns arise, parents are encouraged to communicate these issues with the Site Director, the Program Director, or the Youth Program Coordinator.

For questions or more information contact Alexis Wolf, Youth Program Coordinator at (970) 871-7053.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_