



Application for Waiver

The City of Steamboat Springs City Council has adopted special event policies regarding streets and parks venues. Applicants may apply for a waiver to those policies. The City Manager will review all applications for waivers and may request direction from City Council. If necessary, please attach another sheet to further explain your request.

Event: _____
Event Planner/Contact: _____
Email: _____ Phone: _____

Fees

There will be no waiver of fees related to Special Activity Permits.

The Steamboat Springs Chamber has implemented an Event Service Fee Assistance for 2019. Please contact Sarah Leonard at sarah@steamboatchamber.com or 970-875-7006.

Streets Venue Policy

The following table outlines collector roads that are available for events:

Collector Roads	
	Yampa Street
	4 th Street, Lincoln to Oak
	5 th Street, Oak to Pine
	6 th Street, Yampa to Oak
	7 th Street, Yampa to Lincoln
	8 th Street, Yampa to Pine
	10 th Street, Yampa to Oak
	12 th Street, Yampa to Lincoln

Does your event include a request to close a collector road not identified in the above table?

Yes No

If Yes, please list the road(s) and block(s) requested:

Why is it necessary for your event to close the above road(s) and block(s)?

What are the potential impacts of your event and how will you mitigate those impacts?

Local Roads	All roads will be considered for requests for events not to exceed 6 hours
--------------------	--

Does your event include a request to close a local road for more than 6 hours?

Yes No

If Yes, please list the road:

Why is it necessary for the above road to be closed for more than 6 hours?

What are the potential impacts of your event and how will you mitigate those impacts?

Parking Lots	Parking lots not associated with city facilities will be considered for events
---------------------	--

Does your event include a request to use a parking lot associated with a city facility?

Yes No

If Yes, please list the parking lot:

Why is it necessary for your event to close the above parking lot?

Highway 40	No closures allowed with the exception of Winter Carnival, 4 th of July Parade, Steamboat Springs Marathon (partial closure), and Halloween Stroll
-------------------	---

Does your event include a request to close Highway 40?

Please list the section of Highway 40 requested:

Why is it necessary for Highway 40 to be closed for your event?

What are the potential impacts of your event and how will you mitigate those impacts?

Parks Venue Policy

Please select the requested park(s), the type of waiver requested, and answer the questions below.

CLASSIFICATION	USE TYPE AND ALLOWABLE USE
Sports Complex <input type="checkbox"/> Ski Town Park <input type="checkbox"/> Emerald Park <input type="checkbox"/> Heritage Park	<ul style="list-style-type: none"> • Sports Activity and City/School/Private • Allowable use: 100% of park <input type="checkbox"/> Waiver of use type
Regional Parks <input type="checkbox"/> Howelsen	<ul style="list-style-type: none"> • Non-Sports Special Activity, Sports Activity, and City/School/Private • Allowable use: 100% of park
Community Parks <input type="checkbox"/> West Lincoln Park <input type="checkbox"/> Bear River Park <input type="checkbox"/> Stockbridge Park <input type="checkbox"/> Little Toots Park <input type="checkbox"/> Memorial Park <input type="checkbox"/> Dr. Rich Weiss Park <input type="checkbox"/> Fetcher Park <input type="checkbox"/> Whistler Park <input type="checkbox"/> Iron Springs Park <input type="checkbox"/> Rita Valentine Park	<ul style="list-style-type: none"> • Non-Sports Special Activity, Sports Activity, and City/School/Private • Allowable use: venue area predetermined for each park and allows for citizen use of park <input type="checkbox"/> Modification to area of allowed use

<p>Neighborhood Parks</p> <p><input type="checkbox"/> Brooklyn Park</p> <p><input type="checkbox"/> Stehley Park</p> <p><input type="checkbox"/> West Side Park</p>	<ul style="list-style-type: none"> • City/School/Private • Allowable use: 50% of park <p><input type="checkbox"/> Waiver of use type</p> <p><input type="checkbox"/> Modification to area of allowed use</p>
<p>Natural Areas</p> <p><input type="checkbox"/> River Creek Park</p> <p><input type="checkbox"/> Rotary Park</p> <p><input type="checkbox"/> Casey’s Pond</p> <p><input type="checkbox"/> Hitchens/Snake Island</p> <p><input type="checkbox"/> Yampa River</p>	<ul style="list-style-type: none"> • City/School/Private • Allowable use: 25% of natural area <p><input type="checkbox"/> Waiver of use type</p> <p><input type="checkbox"/> Modification to area of allowed use</p>
<p>Primary Trails</p> <p><input type="checkbox"/> Yampa River Core Trail</p> <p><input type="checkbox"/> Walton Creek Core Trail</p>	<ul style="list-style-type: none"> • Sports Activity and City/School/Private • Uses: running/walking (low impact, no mass start or finish), non-timed bicycle events (low impact) • Allowable use: 50% of trail system <p><input type="checkbox"/> Waiver of use type</p> <p><input type="checkbox"/> Waiver of allowable use</p>
<p>Secondary Trails</p> <p><input type="checkbox"/> Blue Sage Trail</p> <p><input type="checkbox"/> Bear Creek Trail</p> <p><input type="checkbox"/> Lower Spring Creek Trail</p> <p><input type="checkbox"/> Butcherknife Canyon Trail</p>	<ul style="list-style-type: none"> • Sports Activity, City/School/Private • Uses: running/walking (low impact, no mass start/finish), non-timed bicycle events (low impact) • Allowable use: 25% of trail system <p><input type="checkbox"/> Waiver of use type</p> <p><input type="checkbox"/> Waiver of allowable use</p>
<p>Backcountry Trails</p> <p><input type="checkbox"/> Emerald Mountain</p> <p><input type="checkbox"/> Spring Creek</p>	<ul style="list-style-type: none"> • Sports Activity, City/School/Private • Uses: Spring Creek (no timed bicycle events, Routt County permission) • Allowable use: 75% of trail system <p><input type="checkbox"/> Waiver of use type</p> <p><input type="checkbox"/> Waiver of allowable use</p>
<p>Mini/Pocket Parks, Open Space</p> <p><input type="checkbox"/> Eagle Scout Park</p> <p><input type="checkbox"/> Workman Park</p> <p><input type="checkbox"/> Steamboat Springs/Black Sulphur Springs Park</p>	<ul style="list-style-type: none"> • No formal activities allowed <p><input type="checkbox"/> Request to use</p>

If you are requesting a waiver of allowable use (the area that you are allowed to use), what are the potential impacts of your event to the park, to other park users, to the surrounding areas and how will you mitigate those impacts?

If you are requesting a waiver of use type (Non-Sports Special Activity, Sports Activity, City/School/Private) allowed in the target park, what are the potential impacts of your type of event to the park, to other park users, to the surrounding area and how will you mitigate those impacts?

Why is it necessary for your event to use this park and/or exceed the allowed use of this park? What other park or venue options did you consider and why do those other options not work for your event?

City of Steamboat Springs Use Only

Request Reviewed By: _____ Approved Partial Approval Denied

Comments: